



Board of Public Works and Public Safety Meeting City of Crawfordsville, Indiana

City Building, Council Chambers
300 E. Pike Street
Crawfordsville, IN 47933

September 13, 2023 at 10:00AM

The Board met on Wednesday, September 13, 2023, at 10:00 a.m. with Mayor Barton, Susan Albrecht, Erin Corbin and Kent Minnette - City Attorney present. Also present were Troy McKinney - Wastewater, Mark Cox - Street Department, Aaron Mattingly - Police Department, Scott Busenbark - Fire Department, Fawn Johnson - Park & Rec, Megan Huckstep - Planning Department, Allison Huenemann - CEL&P and Renee Demoret - Mayor's Assistant.

Erin Corbin moved to approve the minutes from September 6, 2023. Susan Albrecht seconded. Motion passed.

Susan Albrecht moved to approve the claims from September 11, 2023. Erin Corbin seconded. Motion passed.

Old Business

Board members discussed the bids for the US 231/ Purple Heart Parkway sewer expansion project. Mayor Barton made a motion to accept the low bid from Plant Brothers Excavating & Construction Co, LLC. in the amount of \$2,677,578.12. Erin Corbin seconded. Motion passed.

New Business

Kathy Brown with the Carnegie Museum is requesting to reserve two parking spots at 222 S. Washington St, from Monday, September 18 through Friday, September 22, during the de-installation of The Amazing Castle national traveling exhibit. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Diana McCormick with Athens Arts is requesting to close the alley next to 216 E. Main Street during an art show opening reception from 3-10 pm on Saturday, September 16 to allow the caterer to park and set up. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Kiley Cornelius, Utility Office, came before the board with 3 refund requests.

311 Harrison Street, owned by BK Management in the amount of \$361.63.
211 Hamilton Street, owned by Jim Deer in the amount of \$154.02.
1203 Mill Street, owned by Donald Rose in the amount of \$107.59.

Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

The City of Crawfordsville acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990.

In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to City sponsored public programs, services, and/or meetings, the City requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, please contact Renee Demoret, Mayor's Assistant, at 765-364-5160

Board member discussed a resolution approving the transfer of real property from the city of Crawfordsville, Indiana to the Crawfordsville Redevelopment Commission. The property is located at 201/203 South Blvd. Erin Corbin moved to approve Resolution #7. Susan Albrecht seconded. Motion passed.

Board members discussed a Quit Claim Deed for 201/2023 South Blvd. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Board members discussed the agreement between the City and All American Hauling and Construction. This agreement is for Brickyard Park in the amount of \$430,000. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Board members discussed the agreement between the City and All American Hauling and Construction. This agreement is for Lincoln Park in the amount of \$460,000. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Board members discussed the approval of a Bid Summary Sheet for bids going forward. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Board members discussed the approval of Request of Quotes Form for quotes going forward. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Barry Lewis, Code Enforcement Officer, came before the board with multiple mowing work order requests.

- 1500 Meridian Street, owned by Richard and Patricia Porterfield Jr.
- 306 W. North Street, owned by Smooth Acquisitions.
- 607 S. Water Street, owned by AG & NS, LLC.
- 1418 Danville Avenue, owned by Harold Leibenguth.

Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Miscellaneous

Department Heads

Mark Cox, Street Commissioner, is requesting to close the 200 block on S. Grant Avenue tomorrow from 8am-12pm to cut down a dead tree. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

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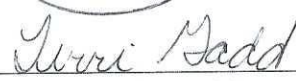
Adjournment

With there being no further business, Erin Corbin moved to adjourn. Susan Albrehct seconded. Motion passed and the meeting was adjourned.

Signed by me this 20 day of September, 2023. _____



Mayor, Todd Barton

ATTEST: 

Clerk Treasurer – Terri Gadd

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**Request for Quotes
City of Crawfordsville, Indiana**

Department: Board of Public Works and Safety
300 East Pike Street
Crawfordsville, Indiana 47933

Project: Crawfordsville Fire Department Vehicle Quote Solicitation

The Crawfordsville Board of Public Works and Safety hereby gives notice that it will receive sealed quotes for the above described "Project" at the offices of the City Clerk-Treasurer, 300 East Pike Street, Crawfordsville, Indiana 47933 (City Building) **until 9:45 a.m. EST and in the Council Chambers at the same address between the hours of 9:45 a.m. and 10:00 a.m. EST on or before 1 February 2023**, and commencing as soon as practicable thereafter on the same date such quotes will be publicly opened and read aloud in the Council Chambers of the City Building. **No late quotes will be accepted.**

All quotes and proposals shall be properly and completely executed on the proposal forms provided with the specifications, which will include the non-collusion affidavit as request by the State of Indiana. The quote envelope must be sealed and have the words **"QUOTE—CRAWFORDSVILLE FIRE DEPARTMENT VEHICLE PURCHASE."**

The Project consists of, but is not necessarily limited to, the following: The City of Crawfordsville, Indiana, is issuing this quote request in an effort to identify a qualified automobile vendors who can deliver the 2023 Tahoe SSV in Victory Red with additional options.

Specification Documents for the Project have been assembled and are attached to this quote request. The specifications may also be examined in person or requested electronically at the following location:

In Person	Electronic
City of Crawfordsville Fire Department 100 South Water Street Crawfordsville, Indiana 47933 (765) 362-1277	Request specifications by email: SBusenbark@crawfordsville-in.gov

Quoters must assure that they have obtained complete sets of specifications and assume the risk of any errors or omissions in quotes prepared in reliance on incomplete sets of specifications.

All quotes will be awarded to the lowest responsive and responsible quoter. The Board of Public Works and Safety reserves the right to accept or reject any and all quotes, to waive, to the extent permitted by the laws of the State of Indiana, any terms and conditions or provisions in the specifications or any informality, irregularity, omission of any quote provided that such waiver shall, at the Board's discretion.

Quotes may be withdrawn before, but no quoter may withdraw its quote for 30 days after the quote openings.

Board of Public Works and Safety, Crawfordsville, Indiana

Terri Gadd
City Clerk-Treasurer

City of Crawfordsville Quote Form

Crawfordsville Fire Department Vehicle Quote Solicitation

Send or Deliver Quote to:

City Clerk-Treasurer
300 East Pike Street
Crawfordsville, Indiana 47933

Pricing must include all costs and must include a detailed breakdown of the cost of vehicle by line items.
The detailed cost information can be included on an additional page or pages.

ITEM NO.	DESCRIPTION	COST
1		\$ _____
2		\$ _____
3		\$ _____
4		\$ _____
5		\$ _____
6		\$ _____
7		\$ _____
Total		\$ _____

VENDOR INFORMATION

Company: _____

Name (print): _____

Address: _____

Telephone: _____ **Fax:** _____

E-Mail: _____

Signature: _____

(Must be signed by an authorized company representative.)

NON-COLLUSION AFFIDAVIT

The undersigned officer or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this ____ day of _____, 20____.

(Name of Organization)

By:

(Name and Title of Person Signing)

STATE OF _____)
) SS:
COUNTY OF _____)

Subscribed and sworn to before me this day of , 20 .

My Commission Expires:

Resident of _____ County

Notary Public Signature

Printed Name

Vehicle Specifications: 2023 Tahoe SUV 4X4 "Special Service Vehicle"

- Model: CK10706 5W4 - SSV;
- Standard Package/Equipment Group: 1FL, 5W4;
- L84 - 5.3L V-8 engine (355 HP/383 Ft.-Lb. of Torque) w/Dynamic Fuel Management, Direct Injection & VVT;
- MHS - 10-Speed Automatic transmission w/Tow-Haul & Traction Select System;
- NHT/NQH - Active 2-Speed 4X4 Transfer Case w/Autotrac & Max Trailering Pkg.;
- PZX - Silver 18" Aluminum wheels w/All-Season tires;
- ZW7 - Premium smooth ride suspension: AZ3 - 40/20/40 cloth frt. bench seat;
- BG9 - Vinyl floor covering;
- RKE/BTM - Remote keyless entry w/Pushbutton keyless start;
- AMF - Four "EXTRA" remotes total of Six (6) remotes/keys;
- 6J1 - 100 Amp Power Supply to both front instrument panel & Left Rear of cargo area;
- 6J7 - Head/taillight flasher system;
- RC1 - PPV specific skid plate;
- J61 - Duralife brake rotors;
- IOR - Bluetooth capable radio w/Apple CarPlay & Android Auto;
- UD5 & UVB - Front & Rear Park Assist audible sensors w/Rear-view camera;
- UTJ - Theft-Deterrent system;
- KI4 - 110-volt outlet w/400-Watt shared capacity;
- V76 - Front tow hooks;
- Z82 w/CTT - 2" receiver hitch w/hitch guidance, NHT - Integrated Trailer Brake Controller and additional cooling capacity;
- G86 - Limited slip rear differential;
- K6K - Rear mounted Auxiliary 760 CCA Battery;
- UDA - On-Star Deleted.
- Bucket Seats w/premium cloth & "Retail Console";
- Safety Pkg. Collision alert, Lane keep assist & departure warning, Auto emergency & pedestrian braking & Following distance indicator;
- Carpeting w/Carpeted floor mats;
- Auxiliary Red/White Dome lamp;
- Grille lamps & Speaker wiring harness;
- Horn & Siren circuit wiring harness;
- Molded Splash Guards Front – Rear;
- Special Colors: Victory Red - Silver Ice.

**Board of Public Works & Safety
City of Crawfordsville, Indiana**

Bid Form

All bidders must include this Bid Summary Sheet as the cover page submitted along with all other bid documents.

The total project bid amount to complete the _____ Project including all associated work per plans and specifications is:

_____, \$ _____.

Requested form of payment (choose one):	☐	A Single Lump Sum Payment following completion of the project. Invoice must be submitted within thirty (30) days following the City's acceptance of the project work.
	☐	Progressive Payments for work completed and invoiced throughout the project.

All work shall be completed by _____, _____, after the date of the Notice to Proceed.

All subcontractors performing work valued over \$10,000 must be listed below. Any subcontractor not listed below at the time of bid must be approved by the City before performing any work on this contract. Subcontractors not listed or approved will not be paid for work under this contract. Under I.C. § 5-16-13 et seq., incorporated herein by reference, any subcontractor performing work on this contract is a Tier 2 contractor.

Subcontractor	Address	Type of Work

In submitting this Bid, Bidder represents and affirms that:

- A. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect costs, progress, performance, and furnishing of the Work.
- B. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents and the following Addenda, receipt of which is hereby acknowledged.

No. _____	Dated: _____
No. _____	Dated: _____
No. _____	Dated: _____

Final Invoice must be submitted within thirty (30) days following the City's final acceptance of the Project.

SIGNATURE OF BIDDER

Bidder Name: _____

Date: _____

By: _____

Name & Title: _____

Telephone: _____

Bidder Address: _____

Email: _____